



TORQUAY ALPINE SKI CLUB

Barton Hall, Kingskerswell Road
Torquay, Devon, TQ2 8JY
Tel: 01803 313350
email: info@skitorquay.com
www.skitorquay.com

CLUB CONSTITUTION AND RULES

TITLE

1. The name of the club shall be Torquay Alpine Ski Club, formerly 'Wessex Ski Club', hereafter referred to as the 'club'.

STATUS

2. The club shall be a members club.

AIM

3. The aim of the club is to promote and encourage snow sports both competitively and recreationally in a social and supportive atmosphere for all ages.

MEMBERSHIP

4. Membership shall be open to individual adults and juniors (juniors aged 16 and under).
5. Annual membership shall be for the period 1 October to 30 September.
6. The Management Committee will determine the annual membership fee.
7. Members shall not be entitled to a refund of any part of their subscription in the event of their membership being terminated for any reason.
8. All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept the regulations and codes of conduct the club has adopted.
9. No member shall be expelled or refused renewal of membership without first having had an opportunity of appearing before the Management Committee to state their case. Grounds shall include a breach of club rules and bye laws or conduct on the ski slope and on or off the club premises which the Committee considers prejudicial to the character, reputation or interests of the club.

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10. In cases where it becomes known that member has been charged with a criminal offence that is prejudicial to the interests of the club the Management Committee may immediately suspend membership. If a member is found guilty of a criminal offence that is prejudicial to the interests of the club the Management Committee may expel the member immediately.
11. Any member who is expelled in accordance with the above Rules or otherwise ceases to be a member of the club, shall forfeit all rights to, or claims upon the club, or its property or funds that they would have by reason of their membership.
12. All members have a duty of care to each other.

TRUSTEES

13. The club enjoys leasehold possession of the site located at Barton Hall, Kingskerswell Road, Torquay, Devon, TQ2 8JY. At its agreement in 2010 the lease was signed by four members of the Management Committee and established these members as Trustees of the club for the purpose of the lease.
14. The club will indemnify the Trustees against any personal liability arising from the terms and conditions of the lease.

MANAGEMENT COMMITTEE

15. The club shall be managed by a Management Committee of members.
16. All members wishing to serve on the Management Committee should be club members for a minimum of two years.
17. The Management Committee shall consist of Chairperson, Secretary, Treasurer and five others. Four Committee Members shall form a quorum, one of which to be one of the named positions above. The Chief Instructor will be one of the five additional positions but will hold a non-voting position.
18. At the Annual General Meeting (AGM) Committee Members shall retire, but shall be eligible for re-election without nomination.

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19. Any two members may propose any other member by notice in writing to the Secretary at least 21 days before the AGM provided that the nominee is present at such AGM, or has consented in writing to hold office if elected.
20. Voting shall be by ballot and every voting member present at the AGM shall be entitled to vote for as many candidates as there are vacancies to be filled.
21. The Management Committee shall have the power to fill any vacancy that occurs until the next AGM.
22. An annual honorarium shall be given to the Treasurer and Secretary. The amount is to be reviewed annually at the AGM and approved by the members present.
23. At the Management Committee meetings each Committee Member, excluding the Chief Instructor, shall have one vote and every question to be decided shall be resolved by a majority of votes. Where there is an inequality of votes the Chairperson shall be entitled to an additional casting vote if desired.
24. In addition to being responsible for the management of the affairs of the club the Management Committee shall have the power to;
 - a. Delegate duties to other club members with their agreement
 - b. Make bye – laws / policies / procedures for regulating the activities of the club and these shall be binding on all members.
 - c. Appoint sub-committees that shall be responsible to the main committee
 - d. Co-opt such other persons or members as may be necessary to conduct the business of the club
 - e. Grant honorary life membership to any person who has been a member of the club where special service or circumstances exist to warrant this
25. Any documents binding the club should hold the signatures of the Chairman, Treasurer and Secretary.
26. The Management Committee shall meet regularly in order to promote the management of the club. Meeting minutes shall be prepared by the Secretary for circulation to Committee members within three weeks of each meeting.

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JUNIOR RACERS

27. The Management Committee may form a Junior Racer sub-committee, comprising two of its members with one taking the role of Junior Racer Chairman. The Junior Racer sub-committee shall have the power to co-opt other members of the club. The purpose of the Junior Racers shall be to foster the talents and skills of members aged over seven and under 19 years of age with a view to their competing in skiing and snowboarding competitions on their own behalf and that of the club. Separate income and expenditure accounts shall be kept for the Junior Racers.

FINANCE

28. All club monies will be banked in an account held in the name of the club. The club Treasurer will be responsible for the finances of the club. The financial year of the club will end on 31 March.
29. The Treasurer shall record and maintain proper books of account for all income and expenditure and of dealings with assets of the club. Annually at the AGM the Treasurer shall present audited income and expenditure accounts and balance sheet as at 31 March of each financial year. The accounts shall be presented together with a receipts and payments account for the Junior Racers.
30. Any cheques drawn against club funds should hold the signatures of the Treasurer plus one other member of the Management Committee. The Chairperson of the Junior Racer sub-committee together with one other person shall be authorised to sign similarly on behalf of the Junior Racers. Bank Mandates etc shall be established accordingly.
31. The Management Committee shall have the power to enter into loans, leasing and hire purchase agreements which shall be limited so that the liability of the club shall not exceed £10,000 at any one time without the approval of the members at either the AGM or a Special General Meeting.

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32. No individual member of the Management Committee or the Chief Instructor shall enter into any commitment on behalf of the club for amounts in excess of £2000 without the authority of the Management Committee.
33. The income and funds of the club shall be used solely for furthering the aims of the club whilst it continues to operate.
34. The members of the club shall indemnify any Officer or Committee Member against any loss or damage suffered in consequence of being found personally liable for any act or mission carried out on behalf of the club provided that:
 - a. The act or omission was carried out in accordance with the general policy of the club or under specific direction of the Management Committee or the club in general meeting.
 - b. The Management Committee shall be responsible for effecting full and adequate public liability insurance, including Member to Member cover, session members cover and cover for Committee Members.

GENERAL MEETINGS

35. The AGM will be held before the end of August following the end of the club financial year on 31 March. A notice convening the AGM and specifying the matters that will be dealt with shall be displayed at the club, on the website and forwarded by email, where possible, to annual members with not less than **one calendar month** notice.
36. A Special General Meeting shall be called at not less than 7 days notice by the Secretary whenever directed by the Committee, or on receipt of a requisition signed by not less than 25% of the adult membership.
37. At all General Meetings ten members shall form a quorum. Matters put to the vote shall require a majority of two thirds of voting members present.
38. Only full members may attend General Meetings.

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VOTING RIGHTS

39. Full annual members over 16 years of age shall have the right to vote. Junior members (under 16 years of age) shall be ineligible to vote at the Annual General Meeting or Special General Meetings.

ALTERATION TO THE CONSTITUTION

40. Any alteration to the constitution shall not take effect until approved at the AGM or at a Special General Meeting convened for that purpose.

NOTICES

41. Notices will be displayed at the club, on the website and also forwarded by email to members. The accidental omission or the non-receipt of such notice or other document by the member shall not invalidate any resolution passed at an AGM or Special General Meeting.

COMPLAINTS

42. If any member feels that they or their children have been unfairly treated, they should submit their complaint in writing to the Secretary of the Management Committee.
43. The Secretary will notify the Management Committee of receipt of the complaint and investigate the complaint together with another appropriate Committee member. A written response will be given to the complainant and may at their discretion invite them to a personal discussion. The Management Committee's decision shall be final.
44. Whilst every effort to ensure confidentiality will be taken it will not be guaranteed.
45. Anonymous complaints will not be acknowledged or investigated.
46. In cases where the subject of the complaint refers to allegations of child abuse the club's child protection policy will operate.

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DISSOLUTION OF THE CLUB

47. Any proposal for the dissolution of the club shall only be made on the recommendation of the Management Committee at a Special General Meeting called specifically for that purpose. At that meeting the members shall decide how the assets of the club will be dealt with, in accordance with the various proposals recommended by the Management Committee.

CLUB DISCLAIMER

48. The club shall display appropriate notices and draw to the attention of all members the following disclaimer:
- a. "As with all sports there is an element of danger of injury to persons or property belonging to participants. The club disclaims any liability to its members or third parties for loss of or damage to property and/or for personal injury or death.

DECLARATION

Torquay Alpine Ski Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

Signed:

Date:

Position: Club Chairman

Signed:

Date:

Position: Club Secretary

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