



TORQUAY ALPINE SKI/SNOWSPORTS CLUB

Club Constitution.

Name of the Club

1. The club will be called Torquay Alpine Ski Club (Hereinafter referred to as The Club) and may also be known as TASC or Torquay Alpine Snowsports Club. Torquay Alpine Ski Club will be affiliated to Snowsport England unless otherwise agreed by the club committee and ratified by members at an AGM or EGM.
2. The club is a non-profit making organisation. All profits and surpluses will be used to maintain or improve the club's facilities, to increase wide and inclusive participation in snowsports, and to support our Junior Race club.

Aims and Objectives

The aims and objectives of the club will be:

3. To increase participation from all parts of our community making snow sports accessible for all.
4. To promote the club within the local community and within the wider snowsports community.
5. To offer a fun and safe environment for participants to learn and practise skiing and snowboarding.
6. To offer coaching and competitive opportunities in snowsports, with a focus on a youth talent pathway.
7. To ensure a duty of care to all members of the club by adopting and implementing the Snowsafe policies and procedures set out by Snowsport England.
8. To provide all its services in a way that is fair to everyone within the physical context of our location.
9. To ensure that all current and future members receive fair and equal treatment.
10. To make provision for the dedicated use of the club facilities on one night per week, minimum, for ski racing for children and young person's up to the age of 18.
11. To ensure the sustainability of the club for future enjoyment and promotion of snowsports.

Membership

12. Membership of the club is open to anyone interested in promoting, instructing, coaching, volunteering or participating in snowsports, regardless of protected characteristics: gender, sex, age, disability, race, marital status, sexual orientation, religion or beliefs, pregnancy or maternity. It will not normally be refused.

The membership shall consist of the following categories:

13. Adult member (18 years and older)
14. Junior member (17 years old and younger)
15. Honorary Life member – to be awarded by the committee
16. All members will be subject to the regulations of the constitution and by joining the club will be deemed to accept these regulations and codes of practice that the club has adopted. Furthermore, by joining the club all members will be deemed to accept policies as set out and updated by Snowsport England (SE) and Torquay Alpine Ski/Snowsports Club (TASC).
17. We ask all members to pay particular attention to:
 - a. SE's code of conduct
 - b. SE's policy on safeguarding children and young people - Snowsafe
 - c. SE's policy on safeguarding adults – Snowsafe
 - d. SE's equality policy
 - e. Any other policy deemed appropriate to be endorsed by the committee
18. For the avoidance of doubt where the TASC policy differs from the SE policy the TASC policy will prevail.
19. Members in each category will pay membership fees, as determined by the committee prior to the start of a new season. Memberships will run for 12 months from the day membership is taken.
20. Memberships will be recurring and auto-renew by default unless informed, or cancelled, by the member or the management committee. Any prior year member who has not paid their subscription by 4 weeks after the due date will be deemed to have resigned from the Club.
21. Individuals shall NOT be eligible to take part in the business of the Club, vote at general meetings or be eligible for selection of any Club team unless the applicable subscription has been paid by the due date and/or membership has been agreed by the Club committee.
22. By becoming a member of TASC all members will be deemed to have given permission to share their membership data with Snowsport England for the purpose of necessary insurance cover and creating a channel for the governing body to share appropriate information with its members.

23. Membership shall be terminated:
- a. By resignation
 - b. By a simple majority decision of the main club management committee. The committee reserves the right to membership, should it be appropriate to do so. For example, in the event of a disciplinary process being undertaken. The committee will, within Snowsport England's safeguarding rules, and GDPR legislation, provide their reason for their decision to the member in writing.
 - c. By non-payment of subscription within 4 weeks of the due date.
24. Termination of membership for whatever reason shall not entitle the member to any refund of any subscription or other monies paid to the club, however, the committee at their discretion may make refunds if it is deemed appropriate.

Sports Equity

25. This Club is committed to ensuring that equity is incorporated across all aspects of its development. In doing so it acknowledges and adopts the following Sport England definition of sports equity:

Sports equity is about fairness in sport, equality of access, recognising inequalities and taking steps to address them. It is about changing the culture and structure of sport to ensure it becomes equally accessible to everyone in society.

26. The Club respects the rights, dignity and worth of every person and will treat everyone fairly and equally within the context of their sport, regardless of protected characteristics: gender, sex, age, disability, race, marital status, sexual orientation, religion or beliefs, pregnancy or maternity.
27. The Club is committed to everyone having the right to enjoy their sport in an environment free from threat of intimidation, harassment, and abuse.
28. All club members have a responsibility to oppose and report discriminatory behaviour and promote equality of opportunity.
29. The Club will deal with any incidence of discriminatory behaviour seriously, according to club disciplinary procedures.

Safeguarding

30. The Club will ensure a duty of care to all members of the club by adopting and implementing Snowsport England's safeguarding policies; SnowSafe Children and Young People and SnowSafe Adults safeguarding policies and any future versions of these Policies.

31. Instruction and Coaching will only be allowed by individuals who hold National or Internationally recognised qualifications in the relevant discipline and within the remit of the licence they hold. The individual must be able to prove their licence is valid AND regardless of licence type or provider, hold an Enhanced DBS on their Snowsport England profile.
32. All volunteers at the club will need to hold a valid DBS check in line with current SE policy.
33. All instructors will be required to have undertaken Safeguarding Children training in accordance with that required of instructors by Snowsport England, which is valid as per current Snowsport England requirements.

Committee

34. The affairs of the Club shall be conducted by a management committee which shall consist of:-
 - a. Chair
 - b. Honorary Treasurer
 - c. Honorary Secretary
 - d. Four Other committee members. One of whom shall be the Club Welfare Officer who may not be an instructor or coach, nor the spouse of one. One of whom may be the Chair of the Junior Racers sub-committee (see Junior Racers section of constitution).
35. The management committee of seven members will be elected by the membership at the Annual General Meeting AGM or an appropriate EGM, from which the management committee will appoint the roles of Chair, Treasurer and Secretary.
36. All committee members must be members of the Club for at least 1 year before standing for any post.
37. If required, the committee shall elect a Vice Chair from amongst its number.
38. Maximum Term of office for Committee Members
 - e. Term of office:

Committee members shall serve a maximum term of three (3) years in any single term of office.
 - f. Eligibility for Office:

To be eligible for election to the committee, a candidate must be a club member in good standing for a minimum of twelve (12) consecutive months prior to the election.
 - g. End of Term and Re-Election:

At the conclusion of a three-year term, committee members must step down at the Annual General Meeting (AGM). However, they will be eligible to stand for re-election for one additional three-year term.

- h. Limit on Terms:
No committee member may serve more than two consecutive three-year terms. After serving two terms, they will not be eligible for a third term.
 - i. Exception:
If no other club member is elected to fill a committee vacancy at the AGM, a committee member who has served two consecutive terms may be re-elected for an additional term on an exceptional basis.
 - j. Transition and Continuity:
In cases where a committee member is re-elected under the exception clause, they will automatically stand down each year at the AGM, to ensure continuity and encourage future member participation in committee roles.
39. Nominations for any of the committee roles should be made at least 14 days before the annual general meeting to the honorary secretary and should be in writing via email, stating which role the member would like to be considered for. All nominations must include details of a proposer and seconder which will subsequently be confirmed.
40. Elections shall be by ballot of club members present or submitted online to the Secretary via e mail at the annual general meeting if there are more nominations than posts available.
41. If the role of any officer or ordinary committee member should fall vacant after such an election, the committee shall have the power to fill the vacancy until the succeeding Annual General Meeting or appropriate Extraordinary General Meeting.
42. The committee will be responsible for adopting new policy, codes of practice and rules that affect the organisation of the club.
43. The committee will have powers to appoint (co-opt) any advisers to the committee as necessary to enable it to conduct its business for the members of the club.
44. The committee meetings will be convened by the Secretary of the Club and be held no less than six times per year. These can be in person or online. Draft minutes will be circulated by the Secretary to committee members within 2 weeks of each meeting.
45. The duly elected committee officers listed above and the ordinary committee members and Junior Racers chair will have the right to vote at TASC management committee meetings, and every proposal shall be resolved by a majority of votes. Other co-opted advisors will not have the right to vote.
46. Each committee member shall have one vote, where there is equality of votes, the Chairperson shall be entitled to an additional casting vote.
47. The quorum required for business to be agreed at Management Committee will be 4 committee members including at least one of the committee officers (Chair, Secretary, or Treasurer).

48. The committee will have the power to appoint sub-committees as required that shall report to the main committee. For the avoidance of doubt, no sub-committee will have the power to make decisions on behalf of the club or which affect the operations, processes, finances, policies or have an otherwise significant impact without the approval of the main committee.
49. The committee will have the power to grant honorary life memberships.
50. Any documents binding the club should hold the signatures of Chairman, Treasurer and Secretary.
51. The Committee will be responsible for disciplinary hearings of members who infringe the club rules/regulations/constitution. The Committee will be responsible for taking any action of suspension or discipline following such hearings. The Committee has the option of referring a complaint to Snowsport England as the national governing body or forming an independent panel at their discretion and / or referring to other regulatory bodies if it is deemed in the best interests of the club.

Junior Racers

52. To support the TASC Junior Race Team, the TASC management committee will form a Junior Race Team Sub-committee.
53. The Junior Race Team sub-committee chairperson shall be elected by the members of the Junior Race Team sub-committee and co-opted onto the main TASC committee with voting rights. They shall sit on the main TASC management committee with the core aim to represent the views and best interests of the Junior Race Team sub-committee and the members they serve. They maybe one of the 7 committee members elected at the AGM according to the constitution, or an added (eighth) committee member.
54. The Junior Race Team sub-committee shall have the power to co-opt other members of the club. A member of the Junior Race Team sub-committee will be an adult TASC member in good standing and a person who has a defined role in promoting or supporting the junior race team and they will be a parent or guardian of a child who is (or was) part of the TASC junior race team or a previous member of the junior race team.
55. The core purpose of the Junior Race Team sub-committee shall be to foster and support the talents and skills of members aged seven and above, and under 19 years of age with a view to their competing in skiing and snowboarding competitions on their own behalf and that of the club.
56. Members will be elected to the Junior Race Team sub-committee by all existing Junior Race Team sub-committee members unanimously agreeing to the appointment of a newly-named committee member.
57. The Junior Race Team sub-committee will work alongside the main TASC management committee.

58. Money generated through the fund-raising activities of the Junior Race Team will be ring fenced for the sole use and expenditure at the discretion of the Junior Race Team sub-committee. At least one member of the Junior Racer sub-committee will have view-only access to the Junior Race Team savings account.

Finances

59. The club honorary treasurer will be responsible for overseeing the management of the finances of the club and providing detailed information and reports for the committee and club members.
60. The accounting records shall be kept by the honorary treasurer and shall be available for inspection by the committee at any time.
61. As a transparent and member run club, any club member can ask to inspect the accounting records and this will not normally be refused. Any reasonable cost incurred to answer specific questions will be borne by the member and paid in advance. A £50 fee will be levied for each request.
62. The accounting records of the club shall be kept for seven years.
63. The financial year of the club will run from 1 April and end on 31 March. A statement of annual accounts including income and expenditure statement and balance sheet together with a receipts and payments account for the Junior Racers will be presented by the treasurer at the Annual General Meeting giving a true and fair view of the club's financial position. The club's annual financial statements when approved will be signed by the Chair and Treasurer of the club.
64. Copies of the Club's financial statements for each financial year will be made available at least 7 days before the annual general meeting. A notice will be sent out advising members how they can obtain a copy of the accounts.
65. An independent examiner shall be appointed by the committee to examine the annual accounts. The independent Examiners Report will be attached to the club's financial statements.
66. All club monies will be banked in an account held in the name of the club.
67. The committee shall have the power to open bank accounts on behalf of the club.
68. Any cheques drawn against club funds must hold the signatures of the Treasurer and one other officer of the club.
69. Any electronic payments made on behalf of the club can be authorised by the Treasurer alone but any payments in excess of £2,000 must be authorised by the committee.
70. The committee shall have the power to enter into loans, leasing, and hire purchase agreements which shall be limited so that the liability of the club shall not exceed £10,000 at any one time without the approval of the members at either the AGM or an Extraordinary General Meeting.

71. The club is authorised to pay reasonable expenses to its officers or other members duly authorised by the committee.
72. An annual honorarium will be paid to the honorary treasurer and honorary secretary. The amount to be agreed by the committee. Should an amount be agreed by the committee to increase the amount payable based on the previous year, the increase will be put forward to the members at the annual general meeting for approval.
73. All members of the Club shall be jointly and severally responsible for the financial liabilities of the Club.
74. The Club will take out and maintain public liability insurance to indemnify up to £5m (to provide reassurance around any injury sustained as part of TASC activities).

Annual General Meetings and Extraordinary General Meetings

75. General Meetings are the means whereby the members of the Club exercise their democratic rights in conducting the Club's affairs. A General Meeting can be held in person, online or as a combination of both.
76. The Club shall hold the Annual General Meeting by the end of August after the year end to:
 - a. Approve the minutes of the previous year's AGM.
 - b. Receive reports from the Chairman and Secretary.
 - c. Receive a report from the Treasurer and approve the Annual Accounts.
 - d. Receive any other reports the committee deem appropriate
 - e. Elect the officers on the committee.
 - f. Deal with other relevant business.
77. Notice of the AGM will be given by the club secretary with at least 28 days' notice to be given to all members.
78. Nominations for officers of the committee will be sent to the secretary prior to the AGM.
79. All members aged 18 and over have the right to vote at the AGM. Matters put to the vote shall require a majority of two thirds of voting members present.
80. The quorum for AGMs and EGMs will be 10 voting members including committee members.
81. The Chair of the Club shall hold a deliberative as well as a casting vote at Annual General and Extraordinary General meetings of the club members.
82. An Extraordinary General Meeting (EGM) shall be called by an application in writing to the Secretary supported by at least 20% of the members of the Club.
83. The committee shall also have the power to call an EGM by decision of a simple majority of the committee members.
84. All procedures shall follow those outlined above for AGMs.

Amendments to the constitution

85. The constitution will only be changed through agreement by majority vote at an AGM or EGM.
86. For the avoidance of doubt a quorum for both the AGM and EGM shall be 10 voting members.
87. Where an EGM is called, the notice requesting one must be delivered to the honorary secretary in writing not less than twenty-one days before the meeting at which any amendments are proposed.
88. Such amendments shall be notified to the members in writing not less than fourteen days before the appropriate meeting.

Discipline and appeals

89. All appropriately reported concerns and allegations of poor practice/abuse relating to the welfare of children and young people will be recorded and responded to swiftly and appropriately in accordance with the club's child protection policy and procedures.
90. The Club Welfare Officer is the lead contact for all members in the event of any child protection concerns and should be the first point of contact. If a concern relates to the Welfare Officer, the first point of contact should be the Safeguarding Lead within Snowsport England.
91. All complaints regarding the behaviour of members should be presented and submitted in writing to the Secretary, or if the secretary is the subject of a complaint the Club Welfare Officer.
92. Anonymous complaints will only be investigated at the discretion of the committee.
93. The committee will aim to meet to hear complaints within fourteen days of a complaint being lodged.
94. The committee has the power to take appropriate disciplinary action including the termination or suspension of membership.
95. At the discretion of the committee, dealing with or investigating a complaint can be delegated to a minimum of three committee members.
96. Appropriate action following a complaint should be discussed and voted on by the club committee.
97. The committee can also decide to refer to a higher regulatory body alongside or instead of handling internally as well as to ask for external independent professional advice.
98. The outcome of a disciplinary investigation should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within fourteen days of the investigation concluding.
99. There will be the right of appeal to the Management Committee following disciplinary action being announced.

100. A minimum of three different members, not involved in the initial decision should hear the appeal and should aim to consider the appeal within fourteen days of the Secretary receiving the appeal.
101. The committee's deliberations with regard to any allegations made are considered to be confidential and must not be shared outside the committee and processes laid out in this constitution.

Dissolution


102. A resolution to dissolve the club can only be passed at an AGM or EGM through a majority vote of the membership.
103. In the event of dissolution, all debts should be cleared with any club funds.
104. Any assets of the club that remain following this will be distributed to another non-profit making body or to members of the club.
105. The committee will decide on the appropriate allocation of funds to the members and will include all full and honorary members in the 5 years before the dissolution date.

Interpretation

106. Any disagreement on the interpretation of this constitution or any matter not provided for herein will be decided upon by the committee whose decision shall be binding.

Declaration

107. Torquay Alpine Ski/Snowsports Club hereby adopts and accepts this constitution as a current operating guide regulating the actions of members.

Name	Tod Guest	Position	Chair
Sign		Date	3rd July 2025

Name	James Arnold and Chris Norton	Position	Secretary
Sign		Date	3 rd July 2025